

SCHOOL DONATION FORM



Public Education Department · 2/F Mayfair Centre, 4 Anchor Street, Tai Kok Tsui, Kowloon ·
 Tel: (852) 2399 3427 (Kindergartens & Primary Schools)/ (852) 2399 3476 (Secondary Schools & Tertiary Institutions) Fax: (852) 2394 0566

Name of School : _____ Principal: _____

Teacher-in-charge : _____ Position : _____ Subject/ Club: _____

Address: _____ Tel. No: () _____ (School)
 _____ () _____ (Mobile)

Email: _____ Fax No: () _____

No. of Participants: _____

Please “✓” the appropriate and fill in the necessary information required:

We would like to contribute HK \$ _____ in total for the following purpose(s) :

School Famine: to help children in hunger (2937 / 75) “Your Red Packet” Campaign: to help the needy in Mainland China (7450 / 29)

“Change the World, Yes I Can!” Campaign (6227-75 PEC / 6228-75PEY) World Vision China Partners (4420 / 7)

Child Sponsorship Programme (4420 / 2) Others (Please specify): _____

Emergency Relief (Please specify): _____

***Remarks:**

1. The teacher-in-charge collects all sponsorship forms (if applicable) and verifies the amount of the donations.
2. Please send the completed form along with crossed cheque/ bank-in slip /ATM slip to Public Education Department by post or fax **within 1 month** upon completion of the activity.
3. Please attach relevant information to this donation form if individual sponsors or parents require receipts from World Vision Hong Kong for tax deduction.

Donation Methods (Please do not send cash by post)

ATM Transfer/ Direct Debit to World Vision Hong Kong (Hang Seng Bank: 286-364385-005)

(Please send the original bank-in slip with your name and telephone number written on the back and make a photocopy for your own reference.)

Crossed Cheque (Please make your cheque payable to “**WORLD VISION HONG KONG**” and send it with this completed form.)

Cheque No.	Bank Name
-	

Request for issuance of receipts to individual sponsors for tax deduction purpose according to the attachment. (Please attach relevant information to this form).

Types of Fund-raising Events

School Famine “Your Red Packet” Campaign “Change the World, Yes I Can!” Campaign

Others (Please specify): _____

X _____ (yyyy/mm/dd)
 Teacher’s Signature with School Chop Date

World Vision will only keep personal data on file for processing your requests, and for sending out receipts and information. Please contact our Public Education Department on 2399 3476 for enquiries.

World Vision Hong Kong, incorporated with limited liability, is a Christian humanitarian organisation working to create lasting change in the lives of children, families and communities living in poverty.